



REQUEST FOR TEMPORARY SUSPENSION / TERMINATION OF SEASON PARKING

Instructions:

- i. Temporary suspension of season parking shall not exceed three (3) months. Any request to suspend season parking above three (3) months will be considered as termination of season parking or subject to approval.
- ii. Season parking may suspend or terminate their season parking usage by giving advanced notice of at least fourteen (14) days.
- iii. For refunds, please refer to the following:

Last Day of Season Parking after at least 14 days' notice	Refund Amount
Between 16 th to end of the current month	No refund shall be given.
By end of the current month	Full season parking fee for following month if deduction has been made
Between 1 st to 15 th of the following month	Season parking fee for half of following month if deduction has been made
By end of the following month	No refund shall be given.

- iv. By submitting this application, the applicant consents to the collection, use and disclosure of the applicant's personal data for the purposes of the provision of car park services and operations by CAG.

Temporary Suspension Termination

Applicant's Name (as per Seletar Airport Seasonal Pass): _____

Business Contact: _____

Business Email: _____

Vehicle(s) Registration No. : _____ Decal/IU No.: _____

Reason for temporary suspension (<i>please attach supporting documents</i>):	
<input type="checkbox"/> Reservist <input type="checkbox"/> Maternity <input type="checkbox"/> Vacation <input type="checkbox"/> Going on long leave	
<input type="checkbox"/> Other reasons (please specify) _____	
Temporary Suspension Date from _____ to _____	
Reason for termination:	
<input type="checkbox"/> Company moving out of premise <input type="checkbox"/> Giving up vehicle/waiting for new	
<input type="checkbox"/> Resigning from job <input type="checkbox"/> Other reasons (please specify) _____	
Expected last day of parking: _____	

Signature of Applicant

For Official Use

Collected by Staff (Name/Signature/Date)		Processed by Staff (Name/Signature/Date)	
Approved by CAG (For suspension of more than 3 months) (Name/Signature/Date)			